



Nepal vACC Policy

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Purpose of this document

-This document has been created to ensure that all members of the Nepal vACC community abide by such policies described below.

Any questions or concerns, please send them to director_bikesh@nepalvacc.com or deputy@nepalvacc.com

Nepal vACC - Staff Structure

-Nepal vACC wishes to ensure smooth and realistic managerial approach, hence, it creates the following staff positions available:

ACCNPL1 - vACC Director

ACCNPL2 - vACC Deputy Director

ACCNPL3 - vACC ATC training Director

ACCNPL4 - vACC Membership Director

ACCNPL5 - vACC Events & Marketing Director

Nepal vACC - Network Membership

-Nepal vACC (shortened as ACCNPL) is under the jurisdiction of the VATSIM Asia Pacific Region and VATSIM West Asia Division.

Nepal vACC - Membership Levels

-Nepal vACC recognizes the following membership levels within its territorial airspace:

Resident controllers

-Members who hold a controller rating and have selected Nepal vACC as their home vACC are classified as Resident controllers. They are given the authority to provide Air Traffic Control services at their current ratings, however they may choose to control at a lower rating if they choose to do so.

Visiting controllers

Member who hold the visiting controller approval can control in Nepal Airspace up to their ratings. To apply for visiting controller in Nepal vACC member should hold S2 or above rating's and able to commit at least 6 hours per quarter, Failure to comply will result in removal from roster. To get listed in roster please create ticket on [VATWA HQ](#).

vACC Members

-Members who hold the "Pilot/Observer" rating and have selected Nepal vACC are classified as members of the vACC until otherwise. Members within Nepal vACC are encouraged to apply and seek ATC ratings to be able to control.

vACC Mentors / vACC Instructors

-Nepal vACC members holding the "Mentor" or "Instructor" status, may at any time help the vACC staff by training members by either requesting such from vACC staff and are approved or being eligible for the Instructor rating.

Note: INS/INS+ ratings are not permanent. Nepal vACC Director and/or his deputy has the authorization to request a downgrade to the previously held rating, based on annual audits at the time they get processed.

Examiners

- Region/Division staff may issue the “Examiner” status to members of the vACC. The examiner shall hold a rating higher than the trainee/examinee, to perform a Controller Practical Test online. Ideal Candidate to hold at least of C1 ratings.

vACC Staff Members

-Nepal vACC Staff Members are members who are appointed by Nepal vACC Director via position vacancy announcements in the VATSIM forums, to hold one of the positions that are mentioned as per the Staffing structure paragraph of this document. The staff is to ensure the smooth operation of the vACC in their respective departments. The Director of Nepal vACC is appointed by VATWA Division staff, via position vacancy announcement posted in the VATSIM forums. In extreme rare case of vacant VATWA director position, Nepal vACC is appointed by the acting VATWA division director or VASTIM Asia Pacific Region.

Nepal vACC - Approved Ratings and Position Suffixes

-Approved Ratings in Nepal vACC as follows:

1. Pilot/Observer
2. Student 1 (S1) - DEL/GND
3. Student 2 (S2) – TWR
4. Student 3 (S3) - APP/DEP
5. Controller 1 (C1) – CTR
6. Senior Controller (C3)- CTR+

7. Instructor 1 (I1) - training ability for the following ratings: DEL/GND/TWR/APP/DEP/CTR
8. Instructor 3 (I3) - training ability for the following ratings: DEL/GND/TWR/APP/DEP/CTR
9. Supervisor (SUP) - training ability for the following ratings: DEL/GND/TWR/APP/DEP/CTR
10. Administrator (ADM) - training ability for the following ratings: DEL/GND/TWR/APP/DEP/CTR

while approved positions in Nepal are as follows:

1. _CTR
2. _APP/DEP
3. _TWR
4. _GND

Nepal vACC - Member Rights and Responsibilities

-Nepal vACC members are expected to be courteous and respectful of other members while controlling on the VATSIM Network. In return, they are encouraged to take part in the vACCs events and be treated fairly.

Nepal vACC - Transfer Requests and Visiting Controllers

-Please Check VATSIM's [Visiting Controller and Transfer Policy](#). Member should hold at least of S2 Rating's with 50+ hours in the current rating

Nepal vACC - ATC/Pilot Training and Examination Requests

-Nepal vACC members can request training by Creating a ticket in [VATWA HQ](#) or by e-mailing the Nepal vACC staff on staff@nepalvacc.com. Once that is completed, vACC staff will check the e-mail/Ticket on a regular basis and will match the student with a mentor/instructor for mentoring when they are able to. Once a student is matched with an instructor/mentor, the student will have 7 days to establish contact with the assigned mentor/instructor. Failure to do so will automatically result in the student needing to re-schedule. Once the student establishes contact, instructor/mentor will provide an introductory session of what to read before taking the theoretical examination, once the student is confident to take the theoretical examination, the instructor/mentor will provide it within 24 hours and will notify the student of the exam being available in ATsimtest via E-mail. To progress to the practical examination, the student must successfully complete the theory examination as well as the mentor/instructor's recommendation to take the practical examination.

Nepal vACC - Sweatbox Server

-Sweatbox can be used for only training purposes, no member of the Nepal vACC community, classified as a resident controller to be allowed to use the sweatbox server at any given time, without prior approval of the Nepal vACC staff. Also, to ensure that the vACC and the Controller Practical Testing gets the most exposure, sweatbox can be used as a backup method of providing the practical exam after approval from Division.

Nepal vACC - Solo Validations

- Solo validations are provided to eligible S2(T_APP) & S3(T_CTR) students who are approaching their practical examinations. Solos are authorized and shall bear the following:

- Practical Examination Scheduled and confirmed by the local instructor
- Deemed to be competent in any part of the S3 or C1 training
- Maximum time of 30 days
- Renewable up to 90 days (3 months) if the candidate used and improved over the validity of the solo validation (e.g. going online more often)
- Subject to on-going review with the assigned instructor/mentor

Solo validations are subject to removal if the controller has been found in violation of the Code of Conduct and Code of Regulations.

Nepal vACC - Official Communication Server

-VATSIM Nepal vACC have created official Discord server Nepal vACC for its membership use upon enrolling in the Nepal vACC which will be sent via e-mail.

Few rules and guidelines apply to the Nepal vACC Discord Server use:

1. Members using our discord server shall be respectful and courteous
2. No religious, political and any offensive discussions as deemed by the Nepal vACC staff
3. The use of the discord server is for official Nepal vACC use (such as: coordination when controlling in events or discussions while flying together)

4. Members electing to join the Discord Server shall be expected to use the following format: John Doe (XXXXXXX) (x = reflecting the VATSIM ID)

To ensure that we're creating a friendly environment, we encourage members to send an email to director_bikesh@nepalvacc.com and CC to deputy@nepalvacc.com if they suspect a member has been involved in a misconduct incident for investigation with acceptable proof of details (ex: screenshots) within 24 hours of incident. Members deemed in violation of the above rules, will face a written warning of such. If a trend continues, we will resort to banning such individual on a temporary basis. If the trend continues, the said member will be banned from using Discord permanently

Nepal vACC - Complaints

-In any scenario Nepal vACC staff shall always be the first point of contact who will try to resolve matters in an amicable manner. However, members are also encouraged to report any misconduct by any member whether a controller or another pilot to the available supervisor on the network. If no supervisor is available at the time of the incident, a member shall send their matters via e-mail to Nepal vACC and VATWA Division Director for further processing.

Nepal vACC - Events and Controller Practical Testing

-Events involving the vACC, shall be sent to the vACC via e-mail at director_bikesh@nepalvacc.com & CC to deputy@nepalvacc.com at least 8 days prior to the event taking place for proper advertisement on all our media platforms for best exposure.

Events planned by the vACC, shall send the official details to the applicable vACCs at least 10 days prior to the event taking place for proper advertisement and approval of all event details.

End of this Document
